

# **AMIS FINANCIAL AID FUND**

## **FINANCIAL AID DESCRIPTION:**

1. Funds for AMIS Festival Financial Aid are provided by contributions and gifts.
2. A limited number of financial aid grants to AMIS festivals are available during each academic year.
3. Applications may be submitted for all festivals excluding the Solo & Ensemble Festival (a one-day event)

## **ELIGIBILITY:**

1. Alternates are not eligible to apply.
2. A student cannot apply for financial aid for the same festival in two consecutive years.
3. A student cannot apply for two festivals in the same school year.
4. In general, financial assistance will be offered to no more than one student per school for any given festival, although the Financial Aid Committee may, in exceptional circumstances, decide to award assistance to more than one student from the same school.
5. Only those students who attend an AMIS member school are eligible for financial aid.

## **APPLICATION PROCEDURE:**

1. It is the responsibility of the music director to select and prioritize candidates for financial aid.
2. The financial aid application forms are available on the AMIS web site (parent form & teacher form.)
3. Prepare hand printed or typed teacher and parent reports in large type. The parent of each student applicant is required to complete the parent financial aid request form and to return it to the music teacher.
4. Scan each document and save as a PDF file.
5. The music director is responsible for sending the teacher and parent PDF files as an e-mail attachment to

*pat.green@amis-online.org*

6. Make sure that you can read the scanned files. If you can't read it, neither can we.
7. Both forms must be received before a student's application can be considered.
8. The decisions of the committee will be sent by e-mail to teachers making financial aid applications.

**Deadlines: The deadline for financial aid applications can be found on the web page for each individual festival.**

Pat Green is an administrative assistant for AMIS  
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**PAYMENT:**

1. Amount per student: up to 50% of student travel/hotel expenses, not to exceed Euros 500. In most cases the amount granted will be less than the maximum possible amount.
2. The payment by AMIS will be made directly to the music teacher at the festival.



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phone/fax 44 (0) 1379 687 270 email amis@bassetts.demon.co.uk  
website: <http://amis-online.org>  
AMIS is a company limited by guarantee: no. 4242595  
Registered Charity : no. 1089003

## AMIS TEACHER FINANCIAL AID REQUEST FORM

School: \_\_\_\_\_

Music teacher: \_\_\_\_\_

Teacher's e-mail contact address:

\_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Festival: \_\_\_\_\_

This financial aid should ideally be given to a student who could not otherwise attend the festival for financial reasons. Therefore, it is the responsibility of the music teacher to thoroughly investigate the financial need of a student. The AMIS Financial Aid Committee needs to satisfy itself of the genuine need of the applicant. This will include communication with the school music director and the committee chair. Please include a telephone number where you can be contacted outside of school hours. (tel: ) \_\_\_\_\_

What steps have been taken to secure financial support from other sources?

Please state the expected cost of transportation for this festival. \_\_\_\_\_

In the space below, write a paragraph justifying your request for financial aid for this student. You may use an additional sheet of paper if necessary. Remember that this information will be scanned. Therefore write clearly or type. Only members of the AMIS Financial Aid Committee will receive this information. All information will be treated in confidence.

Signature of Music Teacher: \_\_\_\_\_ Date: \_\_\_\_\_



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## **PARENT FINANCIAL AID REQUEST FORM**

**The following information will be scanned. Therefore, please write clearly or type. Return the finished form to your child's music teacher.**

**Student Name:**

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In the space below, write a paragraph explaining your request for financial aid for your son/daughter:

All information provided will be treated in confidence.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_